

TRAVEL & ACCOMMODATION BOOKING FORM

National Radio Conference – 7th October & ACRA's – 8th October 2016
Melbourne Convention & Exhibition Centre

Please read carefully. Please complete this form, noting all requirements and send to Show Group.

E: events@showgroup.com.au • F: 02 9352 9911 • T: 02 9352 9999 • ABN 860 708 107 03

Passenger 1 details

Surname First name Title
Email Company
Address Town/city Postcode
Tel: (B/H) (Mobile)

Passenger 2 details

Surname First name Title
Email Company
Address Town/city Postcode
Tel: (B/H) (Mobile)

Passenger 3 details

Surname First name Title
Email Company
Address Town/city Postcode
Tel: (B/H) (Mobile)

Passenger 4 details

Surname First name Title
Email Company
Address Town/city Postcode
Tel: (B/H) (Mobile)

Accommodation request

A block of rooms have been secured at the following hotels at special Show Group rates*.

To access these rates and to make a booking, please complete the section below. Rooms are limited. Please number in order of preference 1-4.

Sheraton Melbourne Hotel ★★★★★

King Room – \$250 per night

Crown Metropol Melbourne ★★★★★

Luxe King (6-8 October) – \$255 per night

Luxe King (8-9 October) – \$345 per night

Crowne Plaza Melbourne ★★★★★

Standard Room – \$205 per night

Quest Docklands ★★★★★

Studio – \$177 per night

One bedroom apartment – \$187 per night

Two bedroom apartment – \$287 per night

Hilton Melbourne South Wharf ★★★★★

King Hilton Guestroom – \$289 per night

Wrap on Southbank ★★★★★

One bedroom apartment – \$180 per night

Two bedroom apartment – \$270 per night

Oaks on Collins ★★★★★

Executive Studio – \$170 per night

Travelodge Docklands ★★★★★

Guest Room King – \$145 per night

Other hotels and room rates are available through Show Group at special rates †.

Non smoking

Smoking

Check in date: Check out date:

* Rate per night is quoted in \$AUD. Rates are 'room only' and include GST. Rooms are subject to availability and rates may be subject to increase by hotel.

† Should you require another hotel, please contact Show Group. Please note any special services required eg. disability assistance.

Rental vehicle

Type of vehicle/ limousine

Start date Pick up location Time

Return date Drop off location Time

Showtravel will advise you on confirmation of your preferred rate.

Please note: All rates are quoted in \$AUD and are subject to supplier change, availability and confirmation.

IMPORTANT NOTE: All accommodation costs are to be settled by the guest on departure from the hotel. **All bookings must be secured via a credit card number to be outlined in the payment area below.** The hotel reserves the right to charge for any late cancellations or no-shows. Please note accommodation is very limited during this period. All bookings are on a request basis only and must be received by **Friday 30th September 2016.**

Payment

Credit card authority for guarantee of accommodation

I, authorise Show Group and its suppliers to charge the stated amount on my credit card as outlined below, and enclose my signature for this authorisation. I acknowledge that Show Group is not required to produce a copy of a signed and validated sales voucher to obtain payment. I also acknowledge that the hotel may charge a credit card processing fee.

Please tick:

Room only

Room and breakfast

All charges

Room guarantee only

AMEX

Diners

Visa

MasterCard

Credit card number Expiry date / Card ID/CVV number

Amount authorised \$ Signature Date

Please note: All communications for the above bookings will be between the passenger and Show Group.